

**Paragonah Town
Planning Commission Meeting
44 North 100 West, Paragonah Town Hall
February 26, 2025 – 7:00 p.m.**

Planning Commission Minutes

Attendance/Planning and Zoning Committee: Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez-excused, Kris Lindsay

Attendance: Marge Cipkar-Board, Sharrah Brewster-Planning Commission Secretary, Sherri Worth

Pledge

1. **Call Meeting to Order:** Nancy Dalton
2. **Adopt Agenda:** Kevin Guyton moved to adopt the agenda. Kris Lindsay seconded the motion. All in favor.
4. **Approve Minutes of January 29, 2025 meeting:** Kris Lindsay moved to approve the minutes of January 29, 2025. Byron Jenkins seconded the motion. All in favor.
5. **Town Board Appointment of Planning Commission Chairperson:** Marge Cipkar shared the Town Board's decision to appoint Nancy Dalton as Chairperson for another 5 year term.
6. **Short Term Rentals & B&B ordinance review:** Review ordinance for short term rentals. Byron moved to schedule a public hearing to discuss changes before sending the ordinance to the Town Board for final approval at the next meeting on March 26th. Kevin Guyton seconded the motion. All in favor.
7. **Work on Transportation Plan:** Committee Assignment: Review placement of future roads in correct locations.
8. **Work on Annexation Policy Update:** Committee Assignment: Look into the Tier III area of the map and anything inside Tier III to decide what the town can annex into our boundaries at a future time.
9. **Open Discussion:** None
10. **Set the Next Meeting Date:** March 26, 2025 w/ Public Hearing for Short Term Rentals Ordinance.
11. **Adjourn Meeting:** Kevin Guyton moved to adjourn the meeting. Byron Jenkins seconded the motion. All in favor.