

**Paragonah Town
Planning Commission Meeting
44 North 100 West, Paragonah Town Hall
April 30, 2025 – 7:00 p.m.**

Planning Commission Minutes

Attendance/Planning and Zoning Committee: Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez, Kris Lindsay

Attendance: Marge Cipkar-Board, Sharrah Brewster-Planning Commission Secretary

Pledge

1. **Call Meeting to Order:** Nancy Dalton
2. **Declaration of Conflict of Interest:** None
3. **Adopt Agenda:** Byron Jenkins moved to adopt the agenda. Chuy Jimenez seconded the motion. All in favor.
4. **Approve Minutes of March 26, 2025 meeting:** Kris Lindsay moved to approve the minutes of March 26, 2025. Chuy Jimenez seconded the motion. All in favor.
5. **Open Public Hearing for XV Land Usage (Lot Types & Setbacks):** Chuy Jimenez moved to open public hearing to discuss definitions and regulations for lot types and setbacks ordinance. Byron Jenkins seconded the motion. All in favor.
6. **Lot Types & Setbacks Ordinance Review:** Discuss definitions and regulations for lot types and setbacks. No public comment at this time.
7. **Close Public Hearing for Lot Types and Setbacks Ordinance:** Kevin Guyton moved to close the public hearing for the setbacks ordinance and make recommendation to Paragonah Town Board to adopt or deny. Chuy Jimenez seconded the motion. All in favor.
8. **Review and discuss Short-Term Rentals Ordinance:** Review short term rentals ordinance and make updates from town attorney suggestions.
9. **Discuss Transportation Plan:** Work on master road plan and placement of future roads. Roger Carter at 5-county is helping us write up the plan.

10. Discuss Annexation Policy Update: Look into the Tier III area of the map and anything inside Tier III to decide what the town can annex into our boundaries at a future time especially to the East and South.

11. Open Discussion: None

12. Set the Next Meeting Date: May 21, 2025.

13. Adjourn Meeting: Kevin Guyton moved to adjourn the meeting. Chuy Jimenez seconded the motion. All in favor.