

**Paragonah Town  
Planning Commission Meeting  
44 North 100 West, Paragonah Town Hall  
May 21, 2025 – 7:00 p.m.**

**Planning Commission Minutes**

**Attendance/Planning and Zoning Committee:** Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton-excused, Chuy Jimenez, Kris Lindsay

**Attendance:** Marge Cipkar-Board, Sharrah Brewster-Planning Commission Secretary, Sherri Worth

**Pledge**

1. **Call Meeting to Order:** Nancy Dalton
2. **Declaration of Conflict of Interest:** Nancy declared a conflict of interest for #7 on agenda, the conditional uses ordinance amendments, due to owning a business in town.
3. **Adopt Agenda:** Byron Jenkins moved to adopt the agenda. Chuy Jimenez seconded the motion. All in favor.
4. **Approve Minutes of April 30, 2025 meeting:** Chuy Jimenez moved to approve the minutes of April 30, 2025. Kris Lindsay seconded the motion. All in favor.
5. **Worth's Simple Lot subdivision discussion:** Sherri Worth explained and showed maps of proposed lot lines and exchange of property with neighbor Pam Adams that was found during the survey of property lines. She also explained the driveway setup and fire hydrant placement.
6. **Review and discuss Short-Term Rentals Ordinance:** Continue reviewing short term rentals ordinance and making updates from town attorney suggestions. No public hearing is scheduled at this time.
7. **Review conditional uses ordinance amendments:** Discuss conditional uses amendments. No public hearing is scheduled at this time.
8. **Discuss Annexation Policy Update:** Review policy in more detail to include language that anyone who wants to annex into the town will have to transfer to the town one-acre-foot of water per one acre building lot. Discuss again at the June 25th meeting.

**9. Discuss Transportation Plan:** Zoom call with Roger Carter at 5-county, who is helping us write up the plan. Invite Todd Memmott (Paragonah Town Board-Roads) to the next meeting to review the plan. Committee will work on notes for road conditions and fine tune road maps with addresses.

**10. Open Discussion:** None

**11. Set the Next Meeting Date:** June 25, 2025

**12. Adjourn Meeting:** Chuy Jimenez moved to adjourn the meeting. Byron Jenkins seconded the motion. All in favor.