

**Paragonah Town
Planning Commission Meeting
44 North 100 West, Paragonah Town Hall
July 29, 2026 – 7:00 p.m.**

Planning Commission Minutes

Attendance/Planning Commission Committee: Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez, Kris Lindsay

Attendance: Marge Cipkar-Board, Sharrah Brewster-P&Z Secretary, Lauren Gage, Poppy Gage and John Thornton

Pledge

1. **Call Meeting to Order:** Nancy Dalton
2. **Declaration of Conflict of Interest:** None
3. **Adopt Agenda:** Chuy Jimenez moved to adopt the agenda. Kevin Guyton seconded the motion. All in favor.
4. **Approve Minutes of June 24, 2026 meeting:** Kevin Guyton moved to approve the minutes of June 24, 2026. Kris Lindsay seconded the motion. All in favor.
5. **Motion to Open Public Hearing for Trevor & Lauren Gage's Petition to Vacate Road:** Chuy Jimenez moved to open public hearing to petition to vacate the road on 200 E. Byron Jenkins seconded the motion. All in favor.
6. **Public Hearing for Trevor & Lauren Gage's Petition to Vacate Road:** No public comment.
7. **Motion to Close Public Hearing for Trevor & Lauren Gage's Petition to Vacate Road:** Byron Jenkins moved to close public hearing to petition to vacate the road on 200 E. Chuy Jimenez seconded the motion. All in favor.
8. **Discuss and Make Recommendation to Paragonah Town Board for Trevor & Lauren Gage's Petition to Vacate Road:** Chuy Jimenez moved to recommend approval for Trevor & Lauren Gage's Petition to Vacate Road at 200 E. with accompanying easements by surveyor. Kevin Guyton seconded the motion. All in favor.

9. Discuss and Approve/Deny Conditional Use Permit Applications:

- a) Trevor & Lauren Gage- Home Occupation Business with online sales only. Chuy Jimenez moved to approve with no conditions. Byron Jenkins seconded the motion. All in favor.
- b) Liz Eagar- Farmstand. After discussion regarding parking and Liz was unable to make the meeting to provide an explanation, Chuy Jimenez moved to table the conditional use permit until the commission has more information. Kevin Guyton seconded the motion. All in favor.

10. Bi-annual Review of Building Permits and Business Licenses: There was discussion on how often reviews are necessary. It was decided that business licenses only need to be reviewed once a year and building permits may be reviewed as often as requested by the Planning Commission.

11. Discuss and Prepare for Public Hearings:

- a) Grading/Excavation Ordinance & Permit Application will not need a public hearing since it will no longer be an ordinance but changed to standards and added to Town Ordinance 153.007.
- b) Demolition Ordinance & Permit Application Public Hearing set for August 26th meeting.

12. Work Updates on:

- a) Transportation Master Plan Update- Tabled until next month.
- b) Annexation Policy Update- Tabled until next month.

13. Update on FCAOG Hazard Mitigation Plan Update: Nancy discussed updates on the hazard mitigation plan.

14. Public Comments: Public Hearing for Demolition Ordinance set for next meeting August 26th and training has been arranged with Roger Carter on the roles and jobs of the Planning Commission.

15. Set the Next Meeting Date: August 26, 2026

16. Adjourn Meeting: Kevin Guyton moved to adjourn the meeting. Chuy Jimenez seconded the motion. All in favor.