

**Paragonah Town
Planning Commission Meeting
44 North 100 West, Paragonah Town Hall
July 30, 2025 – 7:00 p.m.**

Planning Commission Minutes

Attendance/Planning and Zoning Committee: Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez-excused, Kris Lindsay

Attendance: Marge Cipkar-Board, Sharrah Brewster-Planning Commission Secretary

Pledge

1. Call Meeting to Order: Nancy Dalton

2. Declaration of Conflict of Interest: Nancy declared a conflict of interest for #5 on agenda, the conditional uses ordinance amendments, due to owning a business in town.

3. Adopt Agenda: Kevin Guyton moved to adopt the agenda. Kris Lindsay seconded the motion. All in favor.

4. Approve Minutes of June 25, 2025 meeting: Kris Lindsay moved to approve the minutes of June 25, 2025. Kevin Guyton seconded the motion. All in favor.

5. Review Conditional Uses Ordinance Amendments and set public hearing:
Finish reviewing conditional uses ordinance amendments and make a motion to hold a public hearing at next meeting August 27, 2025 and then send it to the Board for final approval.

Kevin Guyton moved to hold a public hearing regarding Conditional Uses Ordinance Amendments and then send it to the Paragonah Board for final approval. Byron Jenkins seconded the motion. All in favor.

6. Bi-Annual Review of Business Licenses and Building Permits: Reviewed. No new businesses or building permits besides those already listed.

7. Short-term Rental Online Training Course-Intro, Lessons 1&3: Reviewed online short term rental training. Next month review lessons 4&5.

8. Work on Short Term Rental Ordinance: Table further review until after online training.

9. Open Discussion: None

10. Set the Next Meeting Date: August 27, 2025

11. Adjourn Meeting: Kevin Guyton moved to adjourn the meeting. Byron Jenkins seconded the motion. All in favor.