

**Paragonah Town
Planning Commission Meeting
44 North 100 West, Paragonah Town Hall
January 28, 2026 – 7:00 p.m.**

Planning Commission Minutes

Attendance/Planning Commission Committee: Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez, Kris Lindsay

Attendance: Marge Cipkar-Board, Sharrah Brewster-P&Z Secretary, John Thornton and Sherri Worth

Pledge

1. **Call Meeting to Order:** Nancy Dalton
2. **Declaration of Conflict of Interest:** None
3. **Adopt Agenda:** Chuy Jimenez moved to adopt the agenda. Byron Jenkins seconded the motion. All in favor.
4. **Approve Minutes of December 3, 2025 meeting:** Kevin Guyton moved to approve the minutes of December 3, 2025. Kris Lindsay seconded the motion. All in favor.
5. **Open Public Hearing for Short Term Rental Ordinance:** Kris Lindsay moved to open Public Hearing to discuss Short Term Rental ordinance. Kevin Guyton seconded. All in favor.
6. **Review ordinance and make corrections:** No public comment. Discuss fees of conditional use permit and business license for short term rentals.
7. **Close Public Hearing for Short Term Rental Ordinance:** Chuy Jimenez motioned to close Public Hearing to discuss Short Term Rental ordinance. Byron Jenkins seconded. All in favor.
8. **Make recommendation on Short Term Rental Ordinance:** Kris Lindsay motioned to recommend Short Term Rental ordinance to Paragonah Town Board with corrections. Chuy Jimenez seconded. All in favor.

9. Discuss and make recommendation to Amend Title XV Zoning

153.090-Maximum height of fences, walls and hedges: Committee has tabled this ordinance until further review at next month's meeting.

10. Discuss & Make Recommendation on Person for 5-year Planning Commission

Appointment: Chuy Jimenez motioned to recommend to the Board that Kevin Guyton be appointed to another 5 year term on the Planning Commission. Byron Jenkins seconded. All in favor.

11. Update on 2026 Planning Commission Tasks:

- Annexation Policy
- Fencing
- Transportation Plan
- Wildland Urban Interface (WUI): Discuss map and ordinance.

12. 2026 Legislative Bill Update: Nancy Dalton discussed some of the bills in the current Legislative session.

13. Public Comments: Sherri Worth gave an update on her simple lot subdivision.

14. Set the next meeting date & work agenda items: Next meeting date is February 25, 2026. Sharrah will bring a list of current business and building permits.

15. Adjourn Meeting: Kevin Guyton moved to adjourn the meeting. Chuy Jimenez seconded the motion. All in favor.