

**Paragonah Town  
Planning Commission Meeting  
44 North 100 West, Paragonah Town Hall  
October 29, 2025 – 7:00 p.m.**

**Planning Commission Minutes**

**Attendance/Planning Commission Committee:** Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez, Kris Lindsay

**Attendance:** Marge Cipkar-Board, Roger Carter-Five County, Russell Abbott, Todd Robinson

**Pledge**

1. **Call Meeting to Order:** Nancy Dalton
2. **Declaration of Conflict of Interest:** Nancy Dalton stated conflict of interest for ordinance 136.19 update-persons exempt from dangerous weapons.
3. **Adopt Agenda:** Kris Lindsay moved to adopt the agenda. Byron Jenkins seconded the motion. All in favor.
4. **Approve Minutes of September 23, 2025 meeting:** Chuy Jimenez moved to approve the minutes of September 23, 2025. Byron Jenkins seconded the motion. All in favor.
5. **Open Public Hearing for Short Term Rental Ordinance:** Kevin Guyton moved to open Public Hearing to discuss Short Term Rental ordinance. Chuy Jimenez seconded. All in favor.
6. **Review Short Term Rental Ordinance Final Draft:** Justin Wayment, Town Attorney stated everything is too repetitive and needs to be downsized. References to state code and fines do not need to be included. We also need to check on liability for STR property owners.
7. **Close Public Hearing for Short Term Rental Ordinance:** Kris Lindsay moved to close public hearing. Byron Jenkins seconded. All in favor. The planning commission will review again at the next meeting before submitting the ordinance to the Board for approval. No public hearing will be necessary unless something is added to the ordinance.

**8. Progress update on Annexation Policy Update:** One acre foot water required per lot. Nancy will go to the town board to present a new annexation area. The county land acquired is minimal. The town would add land and square up existing property lines.

**9. Progress update on Transportation Plan Update:** Mayor Todd Robinson will bring new plain maps to the Planning Commission to work on the roads.

**10. Other Land Use Management Tasks:** Reviewed work items of committee members from the last meeting. The Planning Commission would like clarification who has the final approval on land uses; Town Board, Planning Commission, or Engineers.

**11. Public Comments:** None

**12. Set Next Meeting Date:** November 26, 2025

**13. Adjourn Meeting:** Kevin Guyton moved to adjourn the meeting. Chuy Jimenez seconded the motion. All in favor.