

**Paragonah Town
Planning and Zoning Committee Meeting
44 North 100 West, Paragonah Town Hall
June 26, 2024 – 7:00 p.m.**

Planning Commission Minutes

Attendance/Planning and Zoning Committee: Nancy Dalton (Chairperson), Byron Jenkins, Kevin Guyton, Chuy Jimenez, Kris Lindsay

Attendance: Marge Cipkar-Board, Sharrah Brewster- P&Z
Secretary-Excused

Pledge

1. **Call Meeting to Order:** Nancy Dalton
2. **Declaration of Conflict of Interest:** None declared
3. **Adopt Agenda:** Chuy Jimenez moved to adopt the agenda as presented. Byron Jenkins seconded the motion. All in favor.
4. **Approve Minutes of May 29, 2024 meeting:** Chuy Jimenez moved to approve the minutes of May 29, 2024. Byron Jenkins seconded the motion. All in favor.

WORK ITEMS:

5. **Update Subdivision Ordinance:** Lot division to 2 or less lots is allowed. Three or more must go through the subdivision process. Current ordinance needs to be updated to show this change. Reviewed subdivision rules, time lines and what will be required by the applicant, town and planning commission.
6. **Land Use Ordinances:** Review land use and accessory dwellings. Accessory dwellings should have no less than 10 ft from end of roofline on main dwelling to end of roofline of accessory dwelling.
7. **Open Discussion:** Planning & Zoning Committee will now be called Planning Commission.
8. **Next P&Z meeting will be held:** July 31, 2024
9. **Adjourn Meeting:** Kris Lindsay moved to adjourn the meeting. Chuy Jimenez seconded the motion. All in favor.