

**PARAGONAH TOWN BOARD
REGULAR MEETING
44 NORTH 100 WEST, PARAGONAH TOWN HALL
JANUARY 8, 2025 – 7:00 P.M.**

Attendance/Town Board Members: Travis Isaacson, Marge Cipkar, Todd Robinson (Mayor), Todd Memmott. Excused: Mike Abbott

Others in Attendance: Nancy Dalton (Planning Commission Chair), Jayne Stones (Town Clerk), Byron Jenkins, Eric Walker, Caleb Rees (Town Auditor)

PLEDGE

1. Call meeting to order: Todd Robinson called the meeting to order.

2. Declaration of Conflict of Interest: None declared.

3. Adopt Agenda: Travis Isaacson moved to adopt the agenda as presented. Todd Memmott seconded the motion. All in favor. Motion carried.

4. Approve minutes of December 11, 2024, regular meeting: Todd Robinson had one correction to the minutes - bottom of first page last sentence change “new” to “next”. Todd Memmott moved to approve minutes of December 11, 2024, regular meeting as corrected. Marge Cipkar seconded the motion. All in favor. Motion carried.

5. Annual Audit Report for 2024 Fiscal Year: Caleb Rees gave each board member a copy of the annual audit and reported Paragonah Town complied in all material respects with the state requirements. The audit did not identify any deficiencies in internal controls that would be considered a material weakness. He discussed the segregation of duties requirement, which is hard for small towns to comply with, but the town does comply by use of mitigating controls such as Town Board members approving all bills, payroll, minutes, etc. He explained it is very important to keep doing this and watch for new vendors, bills that may not be legitimate, etc. The Town Board plays a vital role in mitigating controls to meet segregation of duties requirement. The Town funds are healthy and as of June 30, 2024, the Town was completely out of debt. Both the Water and Electric funds are healthy. The Power Cost Adjustment implemented by the town has helped bring the Electric fund out of the negatives. The Town does not have any negative equity. The Town has been doing a great job fiscally. Caleb asked if there were any questions. There were none.

6. Mayor’s Report: Todd Robinson reported the Power County project in Idaho has not been approved. Logan City will be considering approval at their meeting that is being held either tonight or tomorrow. The Fillmore project is moving forward, and they are trying to secure property. The Geothermal project is also moving forward. Todd reported UAMPS has a

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scholarship program available to high school students who are thinking about going into the electricity industry. They have a rally students can attend and a summer camp. This scholarship is available to students who live in communities that are members of UAMPS. Todd will give Jayne the information to post on the Town website and at the Post Office. Dan Burgett still needs to pothole the waterline by McPhersons so we can move forward with getting an easement. Todd said he talked to Nate with Sunrise Engineering and went over the BLM easement. The Town needs to sign it and send it back so it can be recorded.

7. Water Department Report: Dan Burgett has been working on fixing broken water lines. The latest break is up by Nancy Daltons house on 200 North.

8. Power/Fire Department Reports: Travis Isaacson said he needs to follow up with Parowan to see if they are going to be able to help us with our power. The Fire Department held annual elections, and the same officers were re-elected - Royce Barton, Mark Barton, Mike Abbott, Jamie Memmott and Travis Isaacson.

9. Cemetery/Planning Commission Reports: Marge Cipkar had nothing to report for the cemetery. The Iron County Planning Commission will be holding public hearings during their meetings on Thursday January 9th and February 6th, 2025, at 5:30 p.m. at the Festival Hall located at 105 North 100 East, Cedar City, Utah. The purpose of the hearings are to receive public comments on the proposed General Plan Tier change. Reed Erickson, Iron County Planner, will be attending Paragonah's Planning Commission meeting on January 29th to discuss the changes.

10. Roads/Park/Building Reports: Todd Memmott talked to Kelly Chappell from Ensign Engineering about helping us with our roads. Kelly is going to try and attend the next Town Board meeting. Our grant/loan from Celeste Malloy's office has been approved on the state level and just needs to go to the federal level for final approval. If there are any funds left over from this project we may be able to use them for chip sealing our roads.

11. Open Discussion: Todd Robinson read a letter from Justin Wayment, Town Attorney, concerning the requirement of all elected officials having to post on the Town website a Conflict of Interest Disclosure Form and Financial Disclosure forms. These forms need to be posted by January 31st. It is a Class B misdemeanor for those who do not comply.

12. Adjourn meeting/review financial statements/approve bills: Todd Robinson moved to adjourn meeting, review financial statements and approve bills. Travis Isaacson seconded the motion. All in favor. Motion carried.

