

**PARAGONAH TOWN BOARD  
REGULAR MEETING  
44 NORTH 100 WEST, PARAGONAH TOWN HALL  
JANUARY 14, 2026 - 7:00 P.M.**

**Administer Oath of Office to Newly Elected Officials:**

Jayne Stones, Town Clerk, administered the oath of office to newly elected officials Dakota Veater (Mayor), Todd Memmott (Councilmember), Travis Isaacson (Councilmember). Oaths of office were signed.

**Attendance/Town Board Members:** Dakota Veater (Mayor), Marge Cipkar, Todd Memmott, Mike Abbott, Travis Isaacson

**Others in Attendance:** Jayne Stones (Town Clerk), Sharrah Brewster (Town Treasurer), Nancy Dalton (Planning Commission Chair), Nancy Miler (Civic Committee President), Eric Walker, Merl Sutliff, Kevin Guyton, Oakley Isaacson, Royce Barton (Fire Chief), Emma Veater, Ruland Veater, Brookley Veater, Dane Veater, Walter Norse, Shirlene Lamoreaux, Kent Neilsen, Shawnee Robinson, Nick Robinson, Laine Robinson, Dan Burgett, Denise Burgett, Jamie Memmott, Nate Wallentine (Sunrise Engineering), Ryker Ogden (Ensign Engineering), Byron Jenkins

**Pledge of Allegiance**

1. **Welcome:** Dakota Veater welcomed everyone to the meeting.
2. **Declaration of conflict of interest:** None declared.
3. **Adopt agenda:** Mike Abbott moved to approve the agenda as presented. Todd Memmott seconded the motion. All in favor. Motion carried.
4. **Approve minutes of December 10<sup>th</sup> Public Hearing and Regular Town Board meeting:** Travis Isaacson moved to approve the minutes of December 10<sup>th</sup>, 2025, Public Hearing and Regular Town Board meeting as presented. Mike Abbott seconded the motion. All in favor. Motion carried.
5. **Mayor's Report:**

a) **Discuss and make decision concerning collecting donations for a new flagpole and flag for the Town Hall as part of the 250-year celebration of America:** Dakota Veater explained he would like to collect donations to put in a taller flagpole (40 foot) with the rope inside of the pole, a light, and larger flag (8 x 12) etc. to replace the one in front of the Town Hall. He suggested this could be

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done as part of the 250-year celebration of America and that a special dedicatory ceremony could be held before all the festivities on the 4<sup>th</sup> of July. He has already talked to several people who said they would be willing to donate. He got an estimate of \$10000 which is on the higher side and includes everything, pole, rope inside pole, light, concrete, etc. Dakota said he has talked to Nancy Milner, Civic Committee President, about having the Civic Committee about helping with this project. Nancy Milner introduced herself and said she will talk to committee members and see if they could maybe do some fundraisers. Dakota said he is willing to go door to door and ask for donations. Suggestion was made that all donations would need to be made by May 31<sup>st</sup> in order to be able to have everything ready by July 4<sup>th</sup>.

**Travis Isaacson moved that the Town proceed forward with the Flag pole project as discussed. Marge Cipkar seconded the motion. All in favor. Motion carried.**

**b) Discuss and make decision on hiring someone to help Dan Burgett as needed:** Discussion took place concerning hiring someone to help Dan Burgett with Town maintenance work, especially with water projects that require two people such as digging trenches. Also, with the Water Improvement Project coming up, it will add to his workload. Comment was made Sunrise Engineering will be doing the project and Dan shouldn't have much to do with it. Nate Wallentine commented that Dan will be involved in the project. Suggestion was made to see if the Town can find 5-10 people who would be available and willing to volunteer and help Dan as needed. **Travis Isaacson moved to table this issue until more information can be gathered. Mike Abbott seconded the motion. All in favor. Motion carried.**

**c) Discuss and make decision on increasing the Town Treasurers hours from 15 hours a week to 20 hours a week and make decision:** The workload for the Town Treasurer has increased and she said it would help if she could work 20 hours a week instead of 15 hours. She takes minutes, posts agendas, etc. for the Planning Commission's monthly meetings, utility billings, daily deposits, In addition makes daily deposits and reconciles the Towns bank statements, and helps out wherever else is needed. She would work 9-4 on Monday and Tuesday and then 9-3 on Wednesdays. **Travis Isaacson moved to increase the Town Treasurer's hours from 15 hours a week to 20 hours a week. Mike Abbott seconded the motion. All in favor. Motion carried.**

**6. Water Department Report:**

**a) Discuss vacancies on the Water Board and the need to appoint new**

**Members:** Mike Abbott reported the Water Board needs to be restructured. Tom Milk and Kelly Stones both need to be replaced. Mike said he was thinking about asking Justin Dalley and John Dalton who both work for Parowan City and are familiar with water issues. He said if anyone has any other suggestions to please let him know. He would like to have some names ready for the next Town Board meeting so they can get someone appointed. Other members that are currently serving on the Water Board are Robert Almont, Dan Burgett and Mike Abbott.

**b) Update/Progress Report on Water Project:** Nate Wallentine, Sunrise Engineering gave an update on the Progress of the Water Project. He explained there are mainly 3 parts to the project: 1) Distribution System 2) Well and 3) Water Tank. He explained they have run into a few problems which has delayed the project. It took a while to obtain some of the easements. Also, there is a fault line that goes right through the proposed Water Tank site. They were trying to decide if it would be better to place the tank above or below the fault. Comment was made we want to make sure the tank is up as high as we can get it since one of the reasons for getting a new tank is to provide better water pressure. Discussion took place concerning making a road that can be used to bring in all the drilling equipment, etc. Options include the Town could build the road or hire a contractor, or Sunrise can hire a contractor to build the road. Nate said instead of doing the whole project at the same time, if they contract to build the road, they could break it into 2 projects and probably start on the project sooner. They would do the well and tank first and then the distribution system. After some discussion, Town Board members decided it would be best if Sunrise went ahead and contracted with someone to build the road. Some of the issues that were discussed and need to be addressed include: 1) The power pole that is right at the beginning of the access road to the Water Tank needs to be moved. 2) The access road will cross right over the flood ditch. Nate said they are planning on making a dip there. 3) Need to verify where the waterline easement on the southwest corner of Chris Meneley's property right by the access road came from because Chris said he did not give the Town an easement in that location 4) The access road needs to be staked 5) The road going up past Kay Listers, Josh Eisenachs, Kelly Oldroyd, Ruth Robinsons and Chris Robb's property is has a sharp corner and is very narrow. It will be hard to get equipment up through that road. Question was asked if the Town's water rates will need to be increased again since its been several years since the estimated cost of the project was given and prices have gone up. Nate Wallentine said he did not think we would need to raise the rates again. The last two projects that Sunrise did were under bid by about 10-20%. Question was asked how long it will take before the project is completed. Nate said once they get started it should take about a year to complete.

**7. Power/Fire Department Reports:** Travis Isaacson reported that UAMPS is amending their pool agreement and it will need to be approved by the town within the next couple of months. Justin Wayment needs to review the agreement and sign a Letter of Opinion. The Millard Power price has skyrocketed and they are trying to decide if they want to continue with this project. Discussion took place concerning UAMPS fire mitigation plan that includes cleaning up around power poles that are in high-risk fire areas.

**a) Appoint Todd Robinson to Power Board: Mike Abbott moved to appoint Todd Robinson to the Power Board. Todd Memmott seconded the motion. All in favor. Motion carried.**

**b) Discuss new legislation concerning Fire Department:** Royce Barton reported on House Bill 48 Wildland Urban Interface Modifications (WUI). The aim of the bill is to reduce wildfire in high-risk areas mandating property assessments, implementing fees and enforcing stricter building codes. Homes in high-risk areas will be assessed and charged fees for non-mitigation. Property owners will face annual, square-footage-based fees, not only on homes but all structures on their property. Homeowners can reduce these fees by completing recommended, site-specific wildfire risk mitigation actions. The bill requires municipalities and counties to adopt specific International Fire Code for construction in these areas. Royce Barton displayed a map showing the properties this will affect in Paragonah. He explained this is a bill that no one saw coming and now we don't have any choice but to comply with the new legislation.

**8. Cemetery/Planning Commission Reports:**

**a) Discuss and make decision concerning appointing a Paragonah Town representative to the Utah League of Cities & Towns Legislative Policy Committee: Todd Memmott moved to appoint Nancy Dalton as Paragonah's representative to the Utah League of Cities & Town Legislative Policy Committee. Mike Abbott seconded the motion. All in favor. Motion carried.**

**b) Updates from Planning Commission:** Nancy Dalton has been attending the Utah League of Cities and Towns meetings. They have been discussing House Bill 48 (WUI). She handed board members a list of things they have been discussing and briefly went over the information. Kevin Guyton's term on the Planning Commission has expired but he is willing to continue to serve another term. This will need to be put on next month's Town Board agenda.

**9. Roads/Park/Building Reports:**

**a) Discuss and approve changes to building permit pre-application:**

Discussion took place concerning proposed changes to the town's building permit pre-application. A statement has been added "All applications will be approved 30 days from the submittal date". Also, on page 3 under fire department "Hydrant Test Flow gpm" and "Applicant is required to sign the Water flow Test Summary before permit will be issued" has been added. **Travis Isaacson moved to approve the changes to the building permit pre-application as discussed. Marge Cipkar seconded the motion. All in favor. Motion carried.**

Ryker Ogden with Ensign Engineering gave an update on the bill that was passed that will provide the town with funding for the new fire access road and 3 culverts. The town will need to come up with 25% of the cost and he suggested applying for a CIB grant to help pay for the Town's portion. He will help with all the paperwork. There are two application periods for CIB funds one is in February and one is in June. He suggests applying in June. Jayne Stones commented that before we can even get on the list we need to fill out the Capital Asset Self Inventory (CASI) form. The Town Board members were given this form several months ago but said that Ensign was going to fill it out. However, the form requests information not only for roads but also, Power, Water, etc. Ryker said he would get with Jayne and go over this information so they can be prepared to apply for a grant in June.

**10. Open Discussion:** Discussion took place roads. The Town has not been able to do the roads because we can't get anyone to help. The County used to help us but are no longer able to. Also, the price of everything has gone up and we probably would only have enough money to do one street at a time if even that.

**11. Adjourn meeting/Approve Bills/Review Financial Statements: Dakota Veater moved to adjourn meeting, approve bills and review financial statements. Mike Abbott seconded the motion. All in favor. Motion carried.**