

**PARAGONAH TOWN BOARD
REGULAR MEETING
44 NORTH 100 WEST, PARAGONAH TOWN HALL
May 14, 2025 – 7:00 P.M.**

Attendance/Town Board Members: Todd Robinson (Mayor), Marge Cipkar, Mike Abbott. Excused: Todd Memmott and Travis Isaacson

Others in Attendance: Nancy Dalton (Planning Commission Chair), Jayne Stones (Town Clerk), Daniel Kwiatkowski, Eric Walker, Von Cluff, Alvan Gordon, and Kathy Gordon

Pledge

1. **Call meeting to order:** Todd Robinson called the meeting to order.
2. **Declaration of Conflict of Interest:** None declared.
3. **Adopt Agenda:** Mike Abbott moved to adopt the agenda as presented. Marge Cipkar seconded the motion. All in favor. Motion carried.
4. **Approve minutes of April 9, 2025, regular meeting:** Mike Abbott moved to approve the minutes of the April 9, 2025, regular meeting as presented. Todd Memmott seconded the motion. All in favor. Motion carried.
5. **Mayor's Report:** Todd Robinson did not have anything to report from UAMPS since they did not have a meeting last month. They have changed their meeting schedule to every other month. Next week they will be holding their Tool Kit Workshop in St. George and all Town Board members are invited to attend. Todd gave an update on easements for the Water Project. Chris Meneley agreed to give us what we need and Justin Wayment is writing up an actual road dedication and easement. The easement is for the triangular piece on the south end of his property. This will line up with McPhersons who wanted a 20 feet wide easement instead of 25 feet wide. Todd said he talked to Warner Steed, and he acted like he wanted something in return. McPherson said he will give us the whole 50-foot road. Steve Woolsey will make these changes and hopefully they will be able to start the project this summer. Dan Burgett has a list of jobs that he needs to do as soon as possible. One is connecting the Cravens to the 6-inch water line, and fixing the two water leaks up by Todd's house.
6. **Water Department Report:** Mike Abbott said Dan Burgett has been working on fixing all the water lines that have been leaking.
7. **Power/Fire Department Report:** Travis Isaacson had nothing to report for the Fire Department. He talked to Parowan about the power and they will help us

when Mark is unavailable. We will need to contact them through dispatch. Travis suggests we should look into going through dispatch for people to contact Mark

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when they have a power problem. He said he will talk to Jayne about getting this set up.

8. **Cemetery/Planning and Zoning:** Supreme Green sprayed the Town Hall, Main Street and Cemetery on Monday. They will spray one more time before Memorial Day. Nancy Dalton reported the Planning Commission tabled the public hearing on the Short-Term Rental Ordinance due to comments received from the Town's attorney that were confusing. She will review his notes and any new legislation and make necessary changes. They will hold 2 public hearings at their next meeting – one for the Short-Term Rental Ordinance and one for the amendments on property setbacks.

9. **Roads/Park/Building Reports:**

(a) **Discuss Capital Asset Self-Inventory forms that need to be filled out in order to be put on the CIB funding list for road project:**

Todd Robinson said he asked Jayne to go to a CIB meeting on Monday to get on the prioritization list for the road project. Jayne went to the meeting and found out we first have to fill out a Capital Asset Self-Inventory form to get on the list. Todd Robinson said Jayne wanted us to go through the form as a board. Todd Memmott said Kelly Chappell with Ensign Engineering has already started working on getting the forms filled out. He will take care of it for the Town.

Todd Memmott said the funding for roads that they applied for through Celeste Malloy's office fell through. We have to update the date on all the letters we originally sent. The scope of the project will remain the same.

10. **Open Discussion:** No open discussion.

11. **Adjourn meeting/Review Financial Statements/Approve Bills:** Todd Robinson moved to adjourn meeting, review financial statements and approve bills. Mike Abbott seconded the motion. All in favor. Motion carried.